



MINUTES

Strategic Programs Committee Meeting

1 pm, Thursday, April 3, 2025

Via Microsoft Teams

Members in Attendance: Chair Sarah Pantol, Mindy Collado, Ryan Long, Boe Ramsey, Shannon Schultz, Debra Warga, and Craig Wehner.

Members Excused: Mindie Boynton, and Robyn Hallet.

Others in Attendance: Josh Kilgas, Fox Valley Workforce Development Board Member; Matalin Schoone, Wisconsin Department of Workforce Development; and Anthony Snyder, Fox Valley Workforce Development Board.

Call to Order: Chair Pantol called the meeting to order at 1 pm.

Approval of Consent Agenda (Action Item): A motion was made by Mr. Long, and seconded by Ms. Collado, to approve the Consent Agenda, which included the 4/3/25 Meeting Agenda; Minutes of the 3/6/25 Strategic Programs Committee Meeting; and information about upcoming job fairs; motion carried.

Independent Living Grant: Sarah Klapper and Liz Skenander (Bay Area Workforce Development Board), shared information on their Independent Living Grant, which serves individuals aging out of foster care at 18. BAWDB operates the grant in both Workforce Development Areas 4 and 5. The committee discussed co-enrollment opportunities for the approximately 40 clients being served in our region.

Update on Grant Service Delivery & Performance: Ms. Collado (Forward Service Corporation-FSC) was joined by Lea Keesler and Jennifer Marks to review the most recent DWD Quarterly Performance report and shared strategies for addressing areas of need. FSC representatives discussed our recent enrollments of Dislocated Workers seeking career services only as a way to increase the important number of individuals evaluated in the quarterly report.

Subrecient Contract Renewal for Program Year 2025: Mr. Snyder reviewed the status of expenditures by Forward Service Corporation, outcomes of the risk assessment, and outcomes of the DWD's fall monitoring. In accordance with the current contract in force, the Board recommends a renewal of the FSC contract for PY25 WIOA Adult, Dislocated Worker, Youth and Rapid Response Annual Allotment contracts (dollar amounts to be determined during budgeting, following receipt of our WIOA Allocations). In addition to these contracts, FSC will continue with other contracts: Mercury Marine Dislocated Worker Additional Funding (7/1/24-6/30/25), Pathways Home 4 (1/1/25-12/31/25), Quality Jobs, Equity, Strategy and Training – QUEST (7/1/24-6/30/25), and Fostering Opioid Recovery through Workforce Development – FORWD (2/3/25-9/30/26). **A motion was made by Ms. Warga, seconded by**

Mr. Wehner, to award the contracts as noted; motion carried. Ms. Collado abstained from voting due to her employment.

Status of Menasha Job Center: Mr. Snyder updated the committee on plans to relocate the Menasha Job Center to Oshkosh in 2025 and shared details around the move and impacts on our clients. Committee members were shared a draft diagram of the center and the committee discussed service delivery strategies between the closure of Menasha and the opening of Oshkosh centers.

Committee Members Round Robin on Workforce Issues: Committee members shared insights into the current state of workforce development in their organizations and with other partners.

Next Meeting: 1pm, Thursday, May 1, 2025, in person. Mr. Snyder will work with committee members to determine the location.

Adjournment: The meeting was adjourned at 2:31 pm.

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