



MINUTES
FVWDB Board of Directors Meeting

Thursday, May 19, 2022

Via Zoom

Board Members Present: Brian Kaminske, Laura Biehn, Dale Walker, Brad Grant, Jason Hendricks, Patti Andresen-Shew, JoAnn Hall, JoAnn Hall, Aimee Hostettler, Jennifer Marks, Jose Martinez, Jeff Mikorski, Patty Milka, Melina Roeder, Debbie Warga, Craig Wehner, and Mark Westphal.

Board Members Excused: Tony Beregszazi, Dustin Delsman, Amy Groshek Russ Haase, Amanda Kopetsky, Larry Lautenschlager, Jessica Maple, Sarah Pantol, and Mary Wentland.

Others Present: Kortni Smith - Wipfli, and Anthony Snyder – FVWDB

Joint Board Meeting Call to Order: Mr. Kaminske called the Board to order at 2:31 pm.

Approval of Meeting Agenda (*Action Item*): Mr. Kaminske introduced the Board agenda. **Motion to approve the agenda by Ms. Biehn, and seconded by Mr. Martinez; motion carried.**

Approval of Minutes from 2/17/22 Board Meeting (*Action Item*): **Motion was made to approve the 2/17/22 Board Meeting minutes by Mr. Hendricks, and seconded by Mr. Walker; motion carried.**

Finance & Personnel Committee Report (*Action Item*): Mr. Grant, committee chair, presented the report of the Finance & Personnel Committee from its 5/12/22 meeting, which included: Re-upping the Board’s 401K plan, the successful filing of the Board’s Annual Form 990, the approval and acceptance of the Board’s fiscal audit by the Wisconsin Department of Health Services for the Title V program, status of the updates to the Board’s fiscal policies, an overview of the Board’s Worker Advancement Initiative grant, projected WIOA allocations for the Program Year 2022, information on a new grant for \$275,000 called the Employment Recovery Dislocated Worker Grant, a discussion about future Board staff benefits, a review of Board financial reports by Ms. Smith for January through March 2022, a review of credit card statements from February-April 2022, and checks over \$5,000 from January-March 2022. **Mr. Martinez made a motion to accept the report as presented, seconded by Ms. Biehn; motion carried.**

Strategic Programs Committee Report (*Action Item*): Ms. Warga, committee chair, presented the report of the Strategic Programs Committee from its 5/13/22 meeting, which included: Review of recommendations to award the WIOA Youth Career Planner Contract to Forward Services Corporation for one year, and the WIOA Adult/Dislocated Worker, Support to Communities, and Collaboration of Wisconsin Career Planner Contract to Labor Education and Training Council (LETC). **Mr. Grant made a motion to accept the report as presented, seconded by Mr. Martinez; Ms. Marks abstained and Mr. Westphal voted opposed; motion carried.**

Report from the Ad Hoc Nomination Committee - Election of Officers (*Action Item*): Ms. Warga, Chair of the Nominating Committee, presented the slate of candidates – all incumbents – seeking a one year term beginning July 1:

- Chair of the Board - Brian Kaminske, Waupaca Foundry;
- Vice-Chair of the Board - Laura Biehn, Sargento Foods, Inc.;
- Secretary - Dale Walker, Fox Valley Technical College;
- Treasurer - Brad Grant, Premier Financial Credit Union; and
- Remaining in the role as Immediate Past Chair – Jason Hendricks, J.F. Ahern.

A motion to close the nominations and unanimously approve the slate as presented was made by Ms. Andresen-Shew, and seconded by Ms. Hall; motion carried.

Acknowledgement of Outgoing/Retiring Members of the Board: Mr. Kaminske noted the departure of several Board leaders due to completion of terms, retirements or resignations due to job changes. Sincere thanks and appreciation to Board Members Patti Andresen-Shew and Jessica Maple.

Round Robin: Mr. Kaminske led a discussion of workforce issues among Board members.

Adjournment: The meeting was adjourned at 3:04 pm.

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