



MINUTES
FVWDB Board of Directors Meeting
Thursday, February 17, 2022
Via Zoom

Board Members Present: Brian Kaminske, Dale Walker, Brad Grant, Jason Hendricks, Aimee Hostettler, Amy Groshek, JoAnn Hall, Larry Lautenschlager, Jessica Maple, Jose Martinez, Patti Milka, Sarah Pantol, Melinda Roeder, Debbie Warga, Craig Wehner, and Mary Wentland.

Board Members Excused: Laura Biehn, Patti Andresen-Shew, Tony Beregszazi, Dustin Delsman, Russ Haase, Amanda Kopetsky, Jennifer Marks, Jeff Mikorski, and Mark Westphal.

Others Present: Harley Reabe, County Consortium Chair, Kortni Smith - Wipfli, and Bobbi Miller & Anthony Snyder – FVWDB

Joint Board Meeting Call to Order: Mr. Kaminske called the Board to order at 2:43 pm.

Approval of Meeting Agenda (*Action Item*): Mr. Kaminske introduced the Board agenda. **Motion to approve the agenda by Mr. Martinez, and seconded by Mr. Walker; motion carried.**

Approval of Minutes from 12/16/21 Executive Committee Meeting (*Action Item*): Motion was made to approve the 12/16/21 Executive Committee minutes by Mr. Walker, and seconded by Ms. Milka; motion carried.

Finance & Personnel Committee Report (*Action Item*): Mr. Grant presented the report of the Finance & Personnel Committee from its 2/10/22 meeting, which included: Notice of the Department of Workforce Development’s Acceptance of the Board’s Annual Audit, IRS Approval to Delay our Form 990, a Discussion on Required Changes to IT Processes by Cyber Crime and Insurance Carrier, a Demonstration of Bill.com system, Status of the Board’s 401(k), Review and Approval of Financial Reports from November and December 2021, Credit Card Statements for December 2021 and January 2022, and Checks Over \$5,000 for November and December 2021. Derek Hilst, Wegner CPAs, provided an overview of the Board’s most recent audit; no issues found and was declared a “clean” audit. **Mr. Martinez made a motion to accept the report as presented, seconded by Ms. Hostettler; motion carried.**

Strategic Programs Committee Report (*Action Item*): Ms. Warga presented the report of the Strategic Programs Committee from its 2/3/22 meeting, which included: Discussion Related to Challenges with Youth Work Experiences, the Request for Proposal (RFP) Schedule for Program Year 2022 Grants and a Request of the Board to Provide More Committee Direction. Mr. Snyder will work with the Board to do so. **Mr. Walker made a motion to accept the report as presented, seconded by Ms. Pantol; motion carried.**

Fox Valley Workforce Development Board Update: Mr. Snyder presented a report of Board activities focused on program results, new grants and the status of operations; followed by Q&A.