



WORKFORCE DEVELOPMENT BOARD, INC.

Building a world class workforce

AGENDA

Finance & Personnel Committee Meeting

2:30 pm, Thursday, December 14, 2023

[Click here to join the meeting](#)

Meeting ID: 236 041 302 12

Passcode: yyjCZ5

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Required	Present	Others	Present
JoAnn Hall, Chair		Kristy Gamble/Riley Smith, Wipfli	
Tony Beregszazi		Derek Hilst, Wegner CPAs	
Brad Grant		Anthony Snyder, FVWDB	
Jose Martinez	<i>Excused</i>		
Dale Walker			

* A Total of 3 members required for quorum

Our Mission:

Working collaboratively in our communities to create and sustain a fully engaged, talented workforce for tomorrow, and beyond.

1. Call to Order

CONSENT AGENDA (Action Item)

2. Approval of Agenda
3. Approval of Minutes from 11/9/23 Finance & Personnel Committee Meeting
4. Adoption of Personnel Handbook Update
5. Acceptance of Subrecipient Audits
 - a. Forward Service Corporation
 - b. Labor Education & Training Center
6. Form 8868 Filing Extended to May 2024

COMMITTEE BUSINESS & DISCUSSION

7. Accept Board Annual Audit (**Action Item**)
8. Staff Discussion (**Action Item**)
9. Wipfli Financial Dashboard Review

REVIEW AND APPROVALS (Action Item)

10. Board Financial Reports
 - a. October 2023
11. Credit Card Statements
 - a. October 2023
12. Checks Over \$5,000 Reports
 - a. October 2023

13. Adjournment

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