



## MINUTES

### FVWDB Executive Committee Meeting

2:30 pm Thursday, June 30, 2022  
Via Zoom

**Members Present:** Brian Kaminske, Dale Walker, Brian Grant, and Jason Hendricks.

**Members Excused:** Laura Biehn, Sarah Pantol, Mary Wentland, and Harley Reabe (Ex-Officio).

**Others Present:** Kortni Smith – Wipfli, and Anthony Snyder – FVWDB.

**Meeting Call to Order:** Chair Kaminske called the Executive Committee to order at 2:56 pm.

**Approval of Meeting Agenda (Action Item):** Mr. Kaminske introduced the Executive Committee agenda. **Motion by Mr. Walker and seconded by Mr. Grant to approve the agenda as presented; motion carried.**

**Approval of Minutes from 5/19/22 Board Meeting (Action Item):** Mr. Kaminske presented the meeting minutes. **Motion was made by Mr. Grant, and seconded by Mr. Walker, to approve the minutes from the 5/19/22 Board Meeting as presented; motion carried.**

**Approval and Adoption of Joint Agreement for Program Year 2022 (Action Item):** Mr. Kaminske introduced the annual Joint Agreement to the Board. **Motion was made to adopt the Joint Agreement by Mr. Grant, and seconded by Mr. Walker; motion carried.**

**Strategic Programs Committee Report (Action Item):** Mr. Snyder presented the minutes of the 6/13/22 Strategic Programs Committee, which included updates on the transition of case files for the Workforce Opportunity and Innovation Act (WIOA) Youth and onboarding of Forward Services Corporation to serve this audience. The committee chair will be Debbie Warga (Wisconsin Division of Employment and Training) and the committee will be meeting monthly on the first Thursday of each month. **Motion was made by Mr. Walker, and seconded by Mr. Grant, to accept the report of the Strategic Programs Committee as presented; motion carried.**

**Finance & Personnel Committee Report (Action Item):** Mr. Grant presented the report of the Finance & Personnel Committee, which included April 2022 fiscal report from Ms. Smith, the updated Board Fiscal Policies for Adoption retroactively to 7/1/21, the adoption of the Program Year 2022 Budget and the Program Year 2022 contract with Wipfli. Mr. Snyder noted the need to conduct an RFP for accounting services not later than 12/31/22. **Motion was made by Mr. Walker, and seconded by Mr. Grant, to accept the report of the Finance & Personnel Committee as presented; motion carried**

**Chief Executive Officer Contract Renewal for PY22: (Action Item):** Mr. Snyder presented a list of this past year's accomplishments, highlighted key staff member initiatives, described the positive state of the FVWDB and expressed his appreciation for the opportunity to serve.

- **Move to Closed Session as per State Statute 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data (Action Item):** Motion made by Mr. Walker, and seconded by Mr. Grant; motion carried. Mr. Snyder exited the Zoom meeting.

- Return to Open Session as per State Statute 19.85 (1)(c) for considering employment, promotion, compensation, or performance evaluation data (*Action Item*): Motion made by Mr. Walker, and seconded by Mr. Grant; motion carried.

Approval of Actions Discussed in Closed Session (*Action Item*): Mr. Walker made a motion to renew Mr. Snyder's employment contract for the PY21 year with a 7% salary increase effective 7/1/22; seconded by Mr. Grant. Motion passed.

Adjournment: The meeting was adjourned at 3:29 pm.

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