



MINUTES

FVWDB Executive Committee Meeting

2:30 pm Thursday, January 19, 2023

Via Zoom

Members Present: Brian Kaminske, Dale Walker, Brad Grant, Sarah Pantol, and John Jarvis (Ex-Officio).

Members Excused: Laura Biehn and Jason Hendricks.

Others Present: Anthony Snyder – FVWDB.

Meeting Call to Order: Chair Kaminske called the Executive Committee to order at 2:45 pm.

Approval of Meeting Agenda (Action Item): Mr. Kaminske introduced the Executive Committee agenda. **Motion by Mr. Walker, and seconded by Mr. Grant to approve the agenda as presented; motion carried.**

Approval of Minutes from 11/17/22 Board Meeting (Action Item): Mr. Kaminske presented the meeting minutes. **Motion was made by Ms. Pantol, and seconded by Mr. Walker, to approve the minutes from the 11/17/22 Board Meeting as presented; motion carried.**

Adoption of Strategic Programs Committee Report (Action Item): Mr. Snyder reviewed the minutes and attachments from the 12/1/22 and 1/5/23 meetings, which included grant participation reports, grant performance and update WIOA Policies for WIOA. These new policies included Supportive Services Policy for WIOA Adult, Dislocated Worker and Youth removing security deposits and insurance as non-supported items; and the Training Services Policy for WIOA Adult and Dislocated Worker, setting separate training maximums for each at \$6,000. **Motion was made to adopt the report by Mr. Grant, and seconded by Mr. Walker; motion carried.**

Adoption of Finance & Personnel Committee Report (Action Item): Mr. Snyder reviewed the minutes and attachments from the 12/8/22 and 1/12/23 meetings, which included financial reports, information on the performance of the Board's 401(k), three updates to the Board employee handbook, and acknowledging the longtime service of accountant Kortni Smith (Wipfli) whose last day is 1/20/23. Mr. Snyder will be working with Wipfli to onboard her replacement. **Motion was made to adopt the report by Mr. Walker, and seconded by Ms. Pantol; motion carried.**

Board Updates from the CEO: Mr. Snyder updated the Executive Committee on Board activities including the Fox Cities Employment Fair, March 21, at the Fox Cities Exhibition Center in Appleton, and the Wisconsin Workforce Development Association's TDCON23, April 11 and 12, in La Crosse. The members of the Executive Committee also discussed the content and format for the next full Board meeting. No action required.

Next Meeting Scheduled: The full FVWDB Board of Directors will meet 2:30 pm on Thursday, February 16, 2023.

Adjournment: The meeting was adjourned at 3:15 pm.

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