



USER GROUP

DRAFT Minutes

Wednesday, June 22, 2016

Webinar Meeting

Members Present: Anita Gorham (03), AL Hesse (04), Debbie Kelly (05), Jane Spencer (06), Joleen Prentice (07), Richard Price (08), Jimmy Watson (11)

Excused Members: Rebecca Freund (01), Suzanne Reinstein (02)

Other Staff Present: Lisa Maylen (03), Ed Hudson (08), Merry Lienau (08), Amy Scarborough (09), Michael Stluka (10), Matthew Riley (11)

DWD Staff Present: Rita Atkinson, Cathy Sill, Jackie Summerton, Scott Fromader, Theresa Loerke, Joe Bauer

Call to Order:

Anita called the meeting to order at 9:30 a.m.

Review & Approve AUG Minutes from May 18, 2016:

Anita asked for a motion to approve the minutes of the May 18th meeting as presented. Jane moved to approve the minutes as presented; seconded by Joleen. No discussion followed on this motion. The vote was unanimous in favor of the motion.

WWDA Update:

Anita reported from WWDA meeting:

- WWDA reviewing Request for Proposals (RFP) to assist in finding Joel's replacement as WWDA Coordinator
- Committee formed to assist transition of Salesforce management from Skills Wisconsin grant

ASSET Updates, Contract and Grant ID Conversion, Self-sufficiency

- Contract conversion will take place 06/30/16; in addition, 18 grants will be closed out
- Participant Individual Record Layout (PIRL) will be replacing the WIASRD under WIOA
- New self-sufficiency fields will be added to ASSET on the adult and dislocated worker tabs to be in ASSET production on 07/01/16; these fields will relate to income and family size and currently will not be required fields
- Policy will be issued by DWD for self-sufficiency and will be used for priority of service; self-sufficiency is part of WIOA and may or may not be a local decision

WIOA Performance Updates and Exits

- Jackie Summerton gave a brief overview of DWD's WIOA Performance Accountability SharePoint Site located at <https://sps.dwd.state.wi.us/wioa/WIOAPerformance/SitePages/Home.aspx>, and explained the *Timing Charts for WIOA Exit/Activity Cohorts*. To request access to SharePoint, current WIEXT users must have their supervisor or LSO request access to the WIOA Performance SharePoint site and indicate access level: Viewer or Contributor. New users must submit a DETS-10-e requesting same.
- Exits occurring before 07/01/16 will not be measured in performance and there will be no penalties.
- Self-service will not keep an ASSET episode open if co-enrolled in WIOA.
- WebI Performance Metrics (PMet) reports won't be readily available until WIOA Regulations finalized and metrics incorporated into them.

Other Business:

Scott will be leaving his position in August 2016; Jackie Summerton will be AUG liaison

Recommended AUG Highlights for WWDA

- Performance Accountability SharePoint Site links to performance cohort charts and other information pertaining to performance.
<https://sps.dwd.state.wi.us/wioa/WIOAPerformance/SitePages/Home.aspx>
- Self-sufficiency calculator to follow new local or state policy
- Exits prior to PY16 will not be in local performance, although there is no formal policy stating such

Adjourn:

Jolene made a motion to adjourn the meeting. All seconded. The meeting was adjourned at 10:10

Minutes respectfully submitted by Debbie Kelly (WDA 05)

Next ASSET User Group meeting, Wednesday, July 27, 2016; Minute Taker: Suzanne Reinstein (02)