



Minutes
Wednesday, February 26, 2014
Webinar

Minute Taker: Amy Scarborough (09)

Members Present: Lynn Krause (01); Toni White (02); Debbie Kelly (05); Amy Scarborough (09); Victoria Harmon (10); Katie Gerhards (11)

Other Local Staff / Guests Present: Bruce Wantuch (02); Renee Kemp (03); Kim Lemieux (04); Alyssa Maloney (06); Ed Hudson (08); Matt Riley (11)

DWD Staff Present: David Arb, Scott Fromader, Theresa Loerke, Karen Pfeil, Michael Staude, Denise Hubbard, Cathy Sill

Recommended AUG Highlights for WWDA

- Guidance coming from state staff via e-mail regarding documentation of low income and public assistance.
- Employer information found in the UI system cannot be used in ASSET. However, new Hire info can be used, but is not validated. Supplemental data for these individuals will still apply.

Call to Order

The meeting was called to order by Debbie Kelly at 9:31 am.

Review & Approve AUG Minutes from January 22, 2014

Motion made by Lynn Krause, seconded by Katie Gerhards to approve minutes.

ASSET Updates

- No updates this month

ASSET Q & A

JCW non-exit issue

Scott Fromader indicated that multiple people by local and state staff have contacted DOL. The bottom line is that it is in federal law. It appears that there is nothing more we can do to make this change.

Policy regarding DW low income data; not held accountable

Karen indicated that she will send an official e-mail to Debbie Kelly after this meeting regarding the new requirement to report income information for dislocated workers. This information is just for reporting, and not eligibility. These new fields related to low income status (Income Previous 6 Months, Cash Public Assistance, etc.) will use the same definitions as the Adult program. Since it is not for eligibility, they can be

documented by self-attestation (such as the application form, signed and dated). For current participants that are being closed out of services, the information that was on the original application may be used. If that information is not available, information can be collected by phone call or e-mail, with a case note about the conversation. If the participant cannot be located, the case manager may put Not Low Income and No for public assistance fields and case note it. Karen indicated that these current participants shouldn't be an issue for data validation.

A question was asked regarding applicants that are receiving public assistance, but their income is over the FPL and LLSIL thresholds. Karen indicated that Not Low Income would be the appropriate answer for the Income Previous 6 Months field in ASSET.

Recording UI data in ASSET – Denise Hubbard

Jackie Summerton sent an e-mail on 2/18/2014 with subject line "New Hire (UI) data recording in ASSET" that should answer questions about reporting UI data in ASSET. If anyone has questions, please contact Denise Hubbard.

A question was asked to clarify this information, and Denise indicated that employer data from the UI system cannot be used in ASSET, however, the New Hire data can be used, but keep in mind that the data is not validated, so does not count as supplemental data.

WWDA Reporting to AUG (Brian Vigue)

Brian wasn't available for report out. Debbie will insert e-mailed items here.

Other

Bruce Wantuch reported that JCS Report #83 - JCS Selective Service Registration Verification All Active Males in Web1 is pulling participants that are exited in addition to active individuals. A work around is to filter the report on WIA Title 1 Exit Date of 12/31/9999 12:00:00 am. Since Karen Pfeil wrote the selective service policy, she will follow up with Jackie Summerton to get that fixed.

Adjourn

Motion made by Debbie Kelly to adjourn the meeting; seconded by Lynn Krause. Meeting adjourned at 9:59 am. The next ASSET User Group meeting will be Wednesday, March 26, 2014. Next Minute Taker: Victoria Harmon (10)

Minutes submitted by Amy Scarborough (09)