



User Group

Minutes

Wednesday January 22, 2014

Webinar

Members Present: Lynn Krause (01); Anita Gorham (03); Al Hesse (04); Debbie Kelly (05); Jane Spencer (06); Joleen Prentice (07); Amy Scarborough (09); Victoria Harmon (10); Katie Gerhards (11)

Other Local Staff / Guest Present: Rebecca Freund (01); Renee Kemp (03); Ed Hudson, Merry Lienau (08); Bonnie Slater (10); Matt Riley (11)

DWD Staff Present: Scott Fromader, Karen Pfeil, Michael Staude, Rita Atkinson, Mike Beck, Theresa Loerke, Jackie Summerton, Sue Weber

Recommended AUG Highlights for WWDA

- Highlight JCW situation in regards to having issues with participants not exiting due to them using the JCW system. Where do we go at the Federal level to get results?
- Being able to link the use of the UI system with verifying employment in ASSET.
- New fields and tracking for Manage Program screens in ASSET for Adult and Dislocated Worker.

Call to Order

The meeting was called to order by Debbie Kelly @ 9:30am.

Review and Approve AUG minutes from November 20, 2013

Motion made by Jane Spencer, second by Victoria to approve minutes as written. Motion carried unanimously.

ASSET Updates

- DWD working on making ASSET compatible with IE10.
- Next ASSET update release will be in mid-February 2014.
- Technical Assistance Guide (TAG) updates for common measures are all on-line and updated.
- Scott informed the group that he has reminded DOL again regarding JCW log in and usage issue. This continues to keep participants from exiting.
- A reminder that Lower Living Standard Income level (LLSIL) and MSA's are used for determining eligibility for Youth and for certain services for Adult and Dislocated Worker. Refer to WIA Policy update 13-08 and for Federal Poverty Guidelines refer to 13-07 policy update.

ASSET Q & A

What is the status with using the new fields on Manage Programs screen for Dislocated Workers?

Staff follows the same procedure as with the Adult program. It will be necessary to consider the entire family income.

WWDA Reporting (Brian)

A proposal is being considered for an overall MOU between DWD and the Workforce Board. The two boards are currently working on what their roles are and putting them into the MOU. The goal is to have the MOU completed in February 2014.

Other Business

Question regarding the UI access usage. What can be entered into ASSET from the information obtained through the UI system? A meeting needs to be setup with UI to verify what the limitations are for using this documentation. Staff is having trouble getting access to UI after having credentials expire. Staff will continue to work with Jeff Becker on this issue. The ASSET User Group, along with state staff, will explore how the ASSET Data Sharing Agreement can align.

Burning Glass (Rita) – In mid-February the plan is to meet with Burning Glass representatives and review what services will be needed. This is currently in the developmental stage.

It was brought about moving the AUG meeting to every other month. After discussion, motion made by Jane and second by Amy to keep with the monthly meeting schedule. Motion passed unanimously.

Adjourn

Motion made by Jane to adjourn the meeting; seconded by Joleen. Meeting adjourned at 10:30a.m. Next ASSET User Group meeting will be Wednesday, February 26, 2014.

Minutes submitted by Ed Hudson (08)