

Bidders Conference

March 28, 2017

10:00 p.m. - Noon

**Question: Budget Amount page 4 and 5...Is the \$100,000 for work experience additional or does it come out of the \$200,000?**

Answer: 100,000 is out of the 200,000 allocated, not an additional amount.

**Question: Page 8 splits out the money between county and ISY and OSY...are they hard and fast numbers?**

Answer: The only hard and fast rule is we can only spend 25% of our youth funds in ISY. If you are going to do a different split (i.e. by county) make sure you include reasoning for this.

**Question: Page 5 projected carry in are those numbers correct?**

Answer: Yes it looks like they are going to be exiting a big number before the end of the program year, but remember they are projected numbers.

**Question: Do we know what that split is by county?**

Answer: 6 are in Waushara and 9 are in Waupaca County.

**Question: Page 7; Note youth living in high poverty living...what is high poverty living? There a question whether there is a high poverty area, how do we know if we are serving a high poverty area?**

Answer: It's on the DWD website...we will post the website where you can find the high poverty living. See future bidder's notes for this website.

*A youth living in a high poverty area automatically meets the low-income criterion. A high poverty area is a Census tract, a set of contiguous Census tracts, Indian Reservation, tribal land, or Native Alaskan Village or county that has a poverty rate of at least 30 percent, as set every five years using American Community Survey 5-Year data. Note: Currently, the only county in Wisconsin that meets the 30% poverty rate is Menomonie, so all youth residing in this county seeking to participate in the WIOA youth program will be automatically considered low income. However, there are likely some Census tracts in Wisconsin which meet the 30% poverty rate. If the WDB wishes to use this as a low-income criterion, they must use the American Community Survey 5-data to determine if any Census tracts in the local area are above the 30% poverty rate. The website is <http://factfinder.census.gov/faces/nav/jsf/pages/index.xhtml>. Prior to utilizing this Census tract data to document that the youth resides in a high poverty area, the WDB will need to contact their Local Program Liaison for confirmation. If assistance is needed in conducting this research, contact your Local Program Liaison.*

**Question: Do we need to submit a policy on work experience?**

Answer: No but we can provide some examples that you can pull from if you would like to have a policy in place.

**Question: Can they get Historical data of caseloads so they can get an idea what is the normal case load size.**

Answer: A total of 23 (3 ISY / 20 OSY) was planned for the PY 15 contract and a similar number is planned for PY 16. We are expecting around 16 youth to be carried in from the PY 16 contract for Waushara and Waupaca counties. The current vendor is using a 'Youth Build' construction model. Bidders who may be considering a model that is less complicated would be expected to serve more.

**Question: Page 15 Format requirements do you want it all in a PDF or the budget and signature page on a separate page.**

Answer: I would like the budget and signature page separate. Budget spreadsheet should be in the excel format so we can adjust during contract negotiations should you receive the contract. If you receive the contract we will want the proposal in word format too but we can get that once a decision has been made.

**Question: Page 17 requests the proposal via fax do you want it via fax or just email?**

Answer: We want everything via email. I will take out fax and make sure email is required in the proposal.

**Question: Can we please move the due date? Many proposals are due that day or week?**

Yes: Moving the due date to May 1, 2017 by noon via email.

Updating the timeline to: May 1, 2017 Proposals are due by Noon via email.

May 2-5<sup>th</sup> committee review

Youth council May 11, 2017

**Question: Do we have to figure in facility costs?**

Answer: If the employees are located at the Fox Valley Workforce Development Area local Job centers then we would cover the facility costs.