

Attendee's: Forward Service, CESA #5, RESCARE, Kaiser Group/DWFS, ADVOCAP, FVTC, LETC.

*Any other questions/answers will be posted by the Close of Business each day.

For the Dislocated worker program, will rent be charged?

Answer: The Fox Valley Workforce Development Board will pay for rent.

Can we get the correct caseload numbers per count?

Estimated #'s: Youth program 100, dislocated worker 500 plus, for the entire 6 counties 200 adult.

Can we write just based on our district counties?

You can write for which ever counties you want to write for.

How many staff positions are available?

That would depend upon how many participants you plan to serve, which would in turn determine a cost per participant. Once this is determined your organization will propose a budget and plan.

If your organization receives the contract there will be contract negotiations. The actual numbers will come up at that point.

Do we have AD/DW clients co-enrolled?

Few are co-enrolled.

Is there any way to get a breakout of the number currently being served per county?

That ESTIMATED will be posted on the Fox Valley Workforce Development Board website. All numbers will be run and will be post as soon as possible.

Are the case workers expected to do some core services?

Resource room staff takes care of most core services but there will be expectations to help out in the resource room and with rapid response/orientations and workshops.

Do we provide the core services in the proposal?

Yes, be specific and list examples

Do we need to apply for dislocated and adult together?

Yes, you need to apply for both

Fresh start is curious if they can take the numbers from youth and split them equally

Yes, but we would like to have a reason why.

Is it wrong to ask what other people here are interested in?

That is something that you can talk about after this group to see if people are interested in this. "Consortium proposals will not be accepted." "The FVWDB is looking for a competitive process in order to provide excellent service to our WIA customers."

Would it be possible to get some forms in word format?

If you would like that please e-mail Ana and she will get that to you. Ana will send it to everyone here.

What is the typical caseload for Adult/DW?

120 clients including follow up. "The number of TAA co-enrolled participants can impact the caseload number as well."

No specified amount in youth, but the follow up is also included in the number

Does the Board exit people?

No, the Case Managers exit clients.

Is there a \$ for ITA's?

Voucher system...The FVWDB uses the Payment Authorization System (PAS) voucher system. Subcontractors don't receive ITA funds they go through the board.

Does that Board provide equipment?

The Board provided desks and computers for subcontractors placed at the job centers. If you need something to be provided by the Board, please specify that in your proposal.

Do we have any idea what the budget looks like?

Use the numbers that were provided in the RFP. This is an estimate only.

What are the reporting requirements for personnel? Is there a staff person who runs monthly reports?

We expect that the monthly case load report will be submitted in on the 10th day of each month. For additional data we use WEBI and if we need extra reports we will let you know.

Are there any mandatory training expected for Youth?

We would hope that at least one person from your organization would attend DWD and FVWDB mandatory trainings (budget needs to reflect this). If you do want to put staff training funds in your proposal you can do that, however, if you want to go to a conference out of state you will need to get approval from the board. Out of state travel does not include Minnesota or Illinois.

For the Job centers, can you apply for just a specific job center?

Yes, you can. It does not have to just be all or none.

If you write for only four counties can you write for one staff person to be a traveling person?

You can, you can just explain to us how you are going to cover those counties. You will need to have a home base for that staff person so you can have mileage reimbursement.

After the bidder's conference:

Question: It states that electronic copies must be in by noon on Friday. Do the original forms with signatures also have to be there by noon Friday? Or can they arrive by mail on a later date?

Answer: The original signatures should be here by noon on Friday.

Question: How many people have been exited from the Adult and Dislocated Worker programs so far in 2012?

Answer: DW= 95/Adult= 21

Question: Will we need to include print/copy costs at the job center for the Case Manager in the budget?

Answer: Depends on the job center and if you have case managers placed at the job center. Most job centers the FVWDB covers the printing.

Question: How are we supposed to break out administrative vs. programmatic costs other than for staff wages?

Answer: Utilize the budget spreadsheet and if you need to adjust the spreadsheet to meet your needs please do so.

Question: Other than staff and print costs, departments and projects are charged only actual cost for goods and/or services they purchase. Would including this information in the Program Overhead/Management Plan section be sufficient?

Answer: Yes

Questions: What is the total number of TAA Certifications in Winnebago County within the past 3 years (or a time frame to you prefers us to use). What is the largest number of TAA certifications in Winnebago County from a single employer in the past three years (or a time frame they prefer to use) and the employer's name.

Answer: You will have to find this information out from Job Service or DWD website.

Question: Do Goals refer to the caseload of 120 eligible clients being served, and do objectives refer to the number and percentages of client employment, credentials, earnings, etc.

Answer: Yes

Question: Can you help us understand how to estimate the number of Adults or Dislocated Workers who will secure the average monthly earnings amounts?

Answer: Utilize the performance standards and estimate the amount of individuals who you plan to exit and how you will guide the client to obtain jobs that will meet the monthly earnings amount.

Question: Where can we find the Target group service levels per Attachment 4?

Answer: These numbers are goals...each proposal need to figure the percentage of targeted individuals you plan to serve. Targeted individuals would include but aren't limited to females, minorities, displace homemakers, individuals with disabilities, etc.