

RFP Bidding Conference

Attended: Cary Wright (ADVOCAP), Tom Ekvall (ADVOCAP), Donna Janda (LETC), Cindy Kiesling (LETC), Danielle Lueloff (WE Inc.), and Ann Penzenstadler (WE Inc.).

Questions: Is performance staying the same or are they moving to common performance measures?

Answer: Performance measures have changed slightly the changes are in the RFP see attachment 6.

Question: Are there any significant changes in this RFP from the last RFP?

Answer: Updates were made where necessary. A budget spreadsheet was developed and is required for all submissions. The reason for this is to make sure everything requested is in the budget and that items are added correctly.

Question: According to the RFP, Contractors must have met or exceeded past performance standards for WIA Adult and WIA Dislocated Programs in the last three years, if an organization has no record of running a WIA Adult program will it eliminate that organization?

Answer: No but it will lower your score.

Question: Fund sources and amounts that an organization can request are: staffing and staff support costs, participant support services costs, participant follow up/retention services costs, Administrative overhead (not to exceed 10%). Should support service costs be in this list?

Answer: This in the future may be changed but for now it will stay in the RFP.

Question: Rent and Phone-How much do they run in the Job Centers?

Answer: Put in your administrative phone costs, we will talk about Job Center phones later.

***Remember administrative costs should be no more than 10%

Question: “The Basic Skill Assessment—a formal assessment will be administered. Math – Work Keys Assessment and Reading – Work Keys Assessment,” we only administer the Math and Reading assessments to participants receiving training, correct?

Answer: **No we are now requesting that all participants in the WIA programs do the Math and Reading Assessments. This is an official change to the RFP.**

Change to RFP: Page 16 Interests – **Job Fit is required for all WIA Participants. The Work Keys Interest Assessments will be utilized when necessary.** These assessments provide an interest inventory, which results in percentile scores for fourteen occupational clusters. The Dictionary of Occupational Titles identifies occupations within these clusters. Other validated interest assessments maybe used in lieu of those identified above.

Additional Discussion:

The review team will include: private sector volunteers, Ana Rivera, Jen Meyer, and some private sector board members. Cheryl Welch, Executive Administrator will not be on the review team.

Presentations will be on May 6, 2010. Submitters will know the time to present closer to the May 6th date.