



**MINUTES**  
**Chief Elected Officials (CEO) Meeting**

June 27, 2017, at 10:00 AM  
Via Conference Call

**Present:** Allen Buechel, Alice Connors, Mark Harris, Donna Kalata, Dick Koeppen and Harley Reabe.

**Absent:** None

**Others Present:** Stefanie Hayford-FVWDB, Al Hesse-FVWDB, Gary Now, and Anthony Snyder-FVWDB

**Meeting Call to Order and Roll Call:** CEO Chair, Dick Koeppen, called the meeting to order at 10:01 am.

**Approval of Agenda (*Action Item*):** Motion to approve the Meeting agenda was made by Ms. Kalata and seconded by Ms. Connors. The motion was passed.

**Approval of Minutes from 5/18/17: (*Action Item*)** Motion to approve the 5/18/17 Joint BOD/CEO Meeting Minutes was made by Ms. Kalata and seconded by Mr. Buechel. The motion was passed.

**OLD BUSINESS:**

**Review/Acceptance of the Proposed 2017-2018 Budget (*Action Item*):** Mr. Hesse provided an overview of the proposed budget for PY17 to the Committee. Because the Board is receiving their PY17 AP/DW WIOA allocations for the first quarter of PY17, approval of only the Quarter 1 Budget was requested. The group asked questions and discussed.

**A motion was made by Mr. Buechel and seconded by Mr. Harris to accept the proposed 2017-2018 Quarter 1 budget. The motion was passed.**

**DOL Audit Update:** Since the last CEO meeting, Mr. Snyder has had ongoing conversations and has provided all the requested documentation to the insurance provider; however they ultimately denied the Board's claim. The group discussed and agreed that the next step is to meet face-to-face with the CEO Consortium that was in place in 2010 when the monitoring took place. Mr. Snyder will take the lead on scheduling the meeting.

**Future Meetings Discussion:** The group discussed whether they want to continue to have joint meetings with the Board of Directors (BOD) four times a year. It was agreed that they will convene separately on an as-needed basis, not less than four times a year, with the May meeting being the required joint meeting between the Board and CEOs. The CEOs will be notified of all upcoming BOD meetings but their attendance will not be required, except for the joint May meeting. Per the Consortium Agreement, the officers will be rotated and Ms. Kalata will be elevated to Chair, Mr. Harris to Vice-Chair, and Ms. Connors to Secretary.

**Adjournment:** The meeting was adjourned at 10:37 am.

***Meeting minutes approved on 9/12/2017.***