



MINUTES

Joint FVWDB Board of Directors & Chief Elected Officials Meeting

Tuesday, April 9, 2019

Winnebago County Administration Building
1st Floor Conference Room, Room 120
112 Otter Avenue, Oshkosh, WI 54903

Board Members Present: Patti Andresen-Shew, Tony Beregszazi, Brad Grant, Amy Groshek, Jason Hendricks, Aimee Hostettler, Brian Kaminske, Jessica Maple, Jose Martinez, Patty Milka, James Nitz, Robert Sivick, David Thiel, Dale Walker, and Margaret Winn

Chief Elected Officials Present: Al Buechel, Mark Harris, Joe McClone, and Harley Reabe

Board Members Excused: Laura Biehn, Joe Gonyo, Russ Haase, JoAnne Hall, Amanda Kopetsky, Jodie Larsen, Larry Lautenschlager, Trevor Martin, Bob Pedersen, Debbie Warga, Craig Wehner, Mark Westphal and Steve Zurawski

Chief Elected Officials Excused: Alice Connors and Donna Kalata

Others Present: Lynn Ann Clausing - FVWDB, Anthony Snyder - FVWDB, Tara Cowe-Spigai - Local Program Liaison Wisconsin Department of Workforce Development (via phone).

Board Meeting Call to Order: Chair, Aimee Hostettler called the Board meeting to order at 2:10 PM. Chair Mark Harris called the Chief Elected Officer (CEO) meeting to order at 2:11 PM. Introductions were made by all and Mr. Harris provided a brief historical overview of our meeting location, the former home of the Oshkosh B'Gosh clothing company.

Approval of Agenda (Action Item):

Ms. Hostettler introduced the BOD agenda. **Motion by Mr. Martinez and seconded by Mr. Grant to approve the agenda; motion carried.**

Mr. Harris introduced the Chief Elect Officials (CEO) agenda. **Motion by Mr. Reabe and seconded by Mr. Buechel to approve the agenda; motion carried.**

Approval of Minutes from 3/14/19 Executive Committee Meeting (BOD only) (Action Item):

Ms. Hostettler presented meeting minutes from the 3/14/19 Executive Committee Meeting. **A motion was made by Mr. Beregszazi to approve the minutes for the 3/14/19 Executive Committee Meeting, seconded by Mr. Grant; motion carried.**

Approval of Minutes from 3/12/19 Chief Elected Officials Meeting (CEOs only) (Action Item):

Mr. Harris presented meeting minutes from the 3/12/19 Chief Elected Officials Meeting. **A motion was made by Mr. McClone to approve the minutes of the 3/12/19 Chief Elected Officials Meeting, seconded by Mr. Buechel; motion carried.**

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STANDING COMMITTEE REPORTS:

Strategic Program Committee Report (Action Item):

Ms. Andresen-Shew presented the report of recent activities of the Committee, including Job Center visits, expenditures of Youth Work Experience and Adult and Dislocated Worker Training and Training Support. She also presented updates to the following items for adoption by the Board of Directors:

- Changes to the Board's Support Services Policy,
- Changes to the Board's Training Services Policy,
- Updates to the Board's Local WIOA Plan; and
- Updates to the LETC Work Experience Contract and Grievance Process.

A motion was made by Mr. Martinez and seconded by Mr. Thiel to approve the report and adopt the updated items as presented. Motion carried

Finance & Personnel Committee Report (Action Item):

Mr. Beregszazi presented the report of the Committee, including an overview of the most recent financial reports and shared a proposed update to the Board General Security Policy in light of the changes that have come to the Board as no longer owning its building and employing both temporary staff and interns. **A motion to accept the Finance Committee Report, and adopt the new General Security Policy, was made by Mr. Nitz, seconded by Mr. Grant. Motion carried.**

Nominating Committee Appointed

Ms. Hostettler announced the need to appoint a nominating committee to assemble a slate of individuals for officer positions on the Board of Directors beginning July 1, 2019. Mr. Grant offered to lead the committee.

OLD BUSINESS:

Update on Strategic Planning Process

Mr. Snyder updated the Board and CEOs on the status of items established in the Board's strategic plan. Attendees then divided into small groups to discuss ways to implement the goals outlined in the Strategic Plan. Notes taken by the groups will inform how the six items will be approached and reported on going forward.

NEW BUSINESS:

Discussion of Program Year 2019 Programs

Mr. Snyder updated the Board on the planning process for PY19 Workforce Innovation and Opportunity Act (WIOA) programs, the status of our Job Centers, the continuation of the Department of Corrections Windows to Work program, ongoing questions and concerns about the Title V Senior Employment Program and other activities to be presented in more detail at future meetings. The Board and CEO engaged in a question and answer sessions, offering thoughts on the ideas presented.

Adjournment: The meeting was adjourned at 3:40 PM.

Future Meetings:

The next **Executive Committee Meeting** will be held on Tuesday, May 14, 2019, 2-4 PM location to be determined.

The next **Board of Directors Meeting** is scheduled for Thursday, June 13, 2019, 2-4 PM, location to be determined.

The next **Chief Elected Officials Meeting** will be held on Thursday, July 11, 2019, 1-2 PM, location to be determined.