



WORKFORCE DEVELOPMENT BOARD, INC.

Building a world class workforce

MINUTES

FVWDB Finance & Personnel Committee

2:30 pm, Friday, June 12, 2026

Via Microsoft Teams

Members in Attendance: Chair Jose Martinez, and Tony Beregszazi.

Members Excused: Brad Grant.

Others in Attendance: Amanda Hodge – Dean Dorton, and Anthony Snyder – FVWDB.

Call to Order: Chair Martinez called the meeting to order at 2:37 pm.

Approval of Consent Agenda (Action Item): A motion was made by Beregszazi, and seconded by Martinez, to approve the Consent Agenda, which included the 6/12/26 Meeting Agenda; Minutes of the 5/14/26 Finance & Personnel Committee Meeting; Program Year 2024 and 2025 Subrecipient Fiscal Monitoring Report with No Findings; the Board's May 2026 401(k) Monthly Statement; and the Creative Planning, 401(k) ADV Part 2A Disclosure Form; motion carried.

Update on Cost Allocation Plan: Hodge and Snyder reviewed the results of our refined Cost Allocation Plan (CAP) for the Board, which strictly adheres to the Board's approved CAP.

Program Year 2026 Preliminary Budget (Action Item): Hodge and Snyder reviewed the proposed PY26 budget, which takes into account estimated carry-over of existing grants; a shift in focus for our Windows to Work program, with a total of four (4) staff roles; and uses estimates on our Workforce and Innovation and Opportunity Act (WIOA), the amounts of which have not yet been contracted. Board Chair Sarah Pantol had requested a preliminary budget for the start of the fiscal year, allowing the Board to be more intentional with a budget following additional strategic planning meetings. Snyder assured the committee this budget was built to be preliminary only, but could be used through December 2026 as it properly assumed the end date for some grants. **A motion was made by Beregszazi, seconded by Martinez, to adopt and recommend the preliminary budget; motion carried.**

Financial Document Review (Action Items): Hodge and Snyder reviewed the Board Financial Reports, and Checks Over \$5,000 Report, both from April 2026, and the Credit Card Statements from April and May 2026. **Motion made by Beregszazi and seconded by Martinez to accept the reports as presented; motion carried.**

Adjournment: Motion made by Beregszazi, and seconded by Martinez, to adjourn the meeting at 3 pm; motion carried.

###

The Fox Valley Workforce Development Board is an equal opportunity employer and service provider. If you have a disability and need assistance with this information, please dial 7-1-1 for Wisconsin Relay Service or at 800-947-3529. At no cost, you may request information in an alternate format, including language assistance or translation information to your preferred language by contacting us at (920) 594-3655

A proud partner of the  American**JobCenter** network