



MINUTES
FVWDB Executive Committee Meeting
2:30 pm Thursday, May 15, 2025
Via Microsoft Teams

Members Present: Laura Biehn, Dale Walker, and Sarah Pantol.

Members Excused: Jo Ann Hall, and Brian Kaminske.

Others Present: Anthony Snyder – FVWDB.

Meeting Call to Order: Chair Biehn called the Executive Committee to order at 2:33 pm.

Approval of Consent Agenda (*Action Item*): A motion was made by Ms. Pantol, seconded by Ms. Pantol, to approve and accept the Consent Agenda, which included the 5/15/25 Meeting Agenda; Minutes of the 4/17/25 Executive Committee Meeting; the Report (Minutes) of the 5/1/25 Strategic Programs Committee Meeting; the Report (Minutes) of the 5/8/25 Finance & Personnel Committee Meeting; and an Update to Page 92 of the Board's Accounting & Financial Policies Manual; motion carried.

Nominating Committee Discussion: With the absence of Chair Jo Ann Hall, Mr. Snyder reviewed the Board roster, discussed open positions and considered possible candidates for the open officer roles on the ballot. Mr. Snyder and Ms. Hall were asked to connect next week to resolve the open slots on the ballot and update the Committee on their discussion and outcome of discussions with possible candidates. In addition, current Board members will be asked to recommend individuals to come onto the Board in director roles, where needed.

Third Sector MOU for Congressional Directed Spending Grant (*Action Item*): While the Board continues to wait for the contract from the U.S. Department of Labor for our Project ROBUST (Re-Engaging Out-of-Work Barrired and Underserved individuals through System Transformation) made possible thanks to the support of Senator Tammy Baldwin, it is necessary to begin moving forward with a review of the proposed Memorandum of Understanding (MOU) with Third Sector, which will serve as the training and grant reporting partner for Project ROBUST. Tim Pennell and Angelica Garcia, representatives of Third Sector, reviewed the contents of the MOU and answered questions. **After Mr. Pennell and Ms. Garcia departed the meeting, a motion was made by Mr. Walker, and seconded by Ms. Pantol, to adopt and approve the MOU as presented with a dollar value not to exceed \$1.2 million; motion carried.**

June Board Meeting Location: The Committee discussed the importance of continuing our efforts to create networking opportunities among our Board members, but also noted that it had become increasingly challenging to reach quorum at many of our in-person Board meetings. Therefore, the Executive Committee recommended that we go with a virtual option only for the June 19, 2025, Board meeting and we look for ways to improve attendance in the future.

CEO Contract Renewal (*Action Item*): Mr. Snyder reviewed the relationship between the CEO and the Board and discussed Board performance over the past year. **After discussion, a motion was made by Ms. Pantol, and seconded by Ms. Walker, to renew the CEO's contract for Program Year 2025 not to exceed the amount listed in the contract; motion carried.**

Committee Discussion/Round Robin: The committee members shared information on workforce development issues within their organizations and area.

Adjournment: The meeting was adjourned at 4:04 pm.

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