



**WORKFORCE DEVELOPMENT  
BOARD, INC.**  
*Building a world class workforce*

## MINUTES

### **FVWDB Executive Committee Meeting**

January 16, 2020, 2:30 PM

Via Phone

In Person at FVWDB Offices, 1401 McMahon Drive, Suite 200, Neenah, WI

**Members in Attendance:** Laura Biehn, Jason Hendricks, Aimee Hostettler, Brian Kaminske, Dale Walker and Alice Connors (Ex-Officio).

**Members Excused:** Robert Sivick.

**Others in Attendance:** Anthony Snyder-FVWDB.

**Call to Order:** The meeting was called to order by Mr. Hendricks, Chair at 2:35 PM.

**Approval of Agenda (*Action Item*):** A motion to approve the Agenda was made by Mr. Walker and seconded by Mr. Kaminske. Motion carried.

**Approval of Meeting Minutes from 12/12/19 (*Action Item*):** A motion to approve the Executive Committee Meeting Minutes from 12/12/19 was made by Mr. Kaminske and seconded by Ms. Biehn. Motion carried.

**Recognizing Board Employee Bobbi Miller:** The Executive Committee formally recognized Bobbi Miller on her nomination in the Insight Women of Influence Awards.

**Discuss Future Board Meeting Dates:** The Executive Committee reviewed the results of the Board member survey and made decisions on 2020 Board meetings. The Board will hold four, in-person meetings in 2020, always on the third Thursday. The meetings will be scheduled for February 20, May 21, September 17 and November 19. The Executive Committee will be scheduled for months when the full Board does not meet. Also on the third Thursday whenever possible. Executive Committee meetings may be cancelled by the Board Chair if the agenda does not warrant meeting. Mr. Snyder will communicate these dates to the Board and request Board members to host. Mr. Snyder will also schedule appropriate committee meetings in advance of the Board/Executive Committee meetings.

**Adjournment:** The meeting was adjourned at 3:05 PM.

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