



MINUTES

FVWDB Executive Committee Meeting

December 6, 2018, 1:00 PM

James P. Coughlin Center

625 E. County Road Y, Oshkosh, WI

Members in Attendance: Jason Hendricks (via phone), Brad Grant, Aimee Hostettler, Brian Kaminske (via phone) and Robert Sivick.

Members Excused: Tony Beregszazi, Joe Gonyo, and Jodie Larsen.

Others in Attendance: Mark Harris-ex officio, Carrie Korth-FVWDB and Anthony Snyder-FVWDB

Call to Order: The meeting was called to order by Ms. Hostettler, Chair, at 1:10 PM.

Roll call taken by Mr. Snyder

Approval of Consent Agenda (*Action Item*): A motion to approve the Consent Agenda, containing the meeting agenda, minutes from the November 6 Board of Directors meeting, current financial reports, adoption of a Limited English Proficiency Policy, New Hire Manager of Workforce Innovation, and Finance & Personnel report was made by Mr. Sivick and seconded by Mr. Kaminske. The motion carried.

NEW BUSINESS:

Wipfli Recommendation on Accounts at Program Year (*Action Item*): Mr. Snyder reviewed a recommendation from Wipfli, approved by the Finance & Personnel Committee, to address and correct account variances from 6/30/18. **A motion to approve the recommendation to address these variances was made by Mr. Grant and seconded by Mr. Sivick. The motion carried.**

SMART Goals Update (*Action Item*): Mr. Snyder advised that a broad and inclusive market survey will need to be conducted. Options have been explored, but will cost approximately \$5,000 to \$7,500. **A motion to approve spending up to \$7,500 on the market survey was made by Mr. Grant, seconded by Mr. Hendricks. The motion carried.**

Board Makeup Update: Mr. Snyder advised that the Board roster was presented to the Chief Elected Officials (CEOs) along with a calculation of county representation based on 2016 population numbers. The CEOs agreed that this method would ensure accurate Board representation for each county. Fond du Lac County is currently short one member, and Mr. Snyder will work with Mr. Buechel to identify an appointee.

FVWDB is an Equal Opportunity Employer and Service Provider

A proud partner of the  American Job Center network

Revising Board Bylaws as Per DWD Recommendation (*Action Item*): Mr. Snyder advised a change has taken place in the bylaws, recommended by DWD and Board Members, to further explain how the CEOS appoint board members and that each standing committee must consist of at least two non-board members. Also, the original standing committee labeled One Stop Committee has been renamed as the Strategic Programs Committee. **A motion to accept the adjusted bylaws as noted was made by Mr. Sivick, seconded by Mr. Grant. The motion carried.**

Adjournment: The meeting was adjourned at 1:35 PM.